

Phase 4 – Project Infrastructure Development (Weeks 2–6)

Objectives

Build the systems required to manage implementation effectively.

Activities

Develop the Implementation Roadmap

Prepare a detailed project roadmap outlining:

Month 1

- Project kickoff
- Partner meetings
- Recruitment activities
- Procurement initiation

Month 2

- Pilot activities
- Team onboarding
- Tool development
- Stakeholder engagement

Month 3

- Research implementation begins
- Baseline assessments
- Monitoring activities commence

Develop Workplans

Prepare:

- Annual workplans.
- Quarterly plans.
- Monthly activity schedules.

- Deliverables tracker.
- Milestone calendar.

Develop Monitoring Systems

Create:

- KPI trackers.
- Risk registers.
- Activity trackers.
- Budget monitoring tools.
- Reporting calendars.

Outputs

- Implementation roadmap completed.
- Project workplans finalized.
- Monitoring systems established.

Revision #1

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